



# COLLEGE OF AGRICULTURE

(S.K.N. Agriculture University-Jobner)  
Bhusawar: Bharatpur (Rajasthan)

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No.F.()/Estt./Dean-COAB/2025/1030-34

Dated:14-2-2025

## Open Tender Notice

Sealed tenders are invited from the reputed firms/OEM for the supply of Desktop and Printer items. The tender downloaded from state procurement portal Website [www.sppp.rajasthan.gov.in](http://www.sppp.rajasthan.gov.in) on university website [www.sknau.ac.in](http://www.sknau.ac.in) or will be available in working days from 14-2-2025 to 21-2-2025 up to 12.30pm. The tender will be accepted up to 21-2-2025 (1.00 p.m.) and will be opened on the same day at 1.30p.m. by the competent committee at College of Agriculture, Bhusawar, Bharatpur. Approximate purchase can be increased / decreased and F.O.R. at College of Agriculture, Bhusawar (weir) Bharatpur. The detail information regarding above mentioned tender is available at our office and website [www.sknau.ac.in](http://www.sknau.ac.in). The undersigned reserve the right to Reject/Accept tender without assigning any reason of thereof.

S.No	Particular	Quantity	Tender Fee	Amount Rs	EMD @2%
1	Computer and Printer	As per G Schedule	500/-	695000/-	13900/-

DEAN

Copy to

1. PS To Hon'ble Vice Chancellor, SKNAU, Jobner
2. The Comptroller, SKNAU, Jobner to request for nominated member on dated 21-2-2025 for complete tender.
3. The Treasurer Office, SKANU, Jobner
4. Incharge CIMCA, SKNAU, Jobner to upload tender for [www.sknau.ac.in](http://www.sknau.ac.in) and [sppp.rajasthan.gov.in](http://sppp.rajasthan.gov.in) portal.
5. Convenor, Tender Committee, COA, Bhusawar
6. Commissioner, Information and Public Relation Directorate Jaipur to send tender for publishing in local Newspaper Like Dainik Bhaskar/ Patrika/ Rastradoot in Bharatpur division in lowest rate.
7. Account section COA Bhusawar
8. All Notice Board/ COA/Tahsil office/Panchayat office Bhusawar
9. Gourd file

DEAN

## Annexure-2 (Envelope-1)

### Terms and condition for purchasing of items at College of Agriculture

Important annexure/documents except financial bid should be kept in **envelope 1** along with tender fee DD if not already paid to this office and earnest money DD.

- 1 **Envelope 2** should contain only financial bid and it will be opened only when technical bid of the tenderer is passed
- 2 Submit a sealed envelope containing both envelope 1 and 2 to the office on or before 12:30 PM of 21.2.2025
- 3 The Firm has to submit valid PAN and GST certificate (photocopy)
- 4 The firm must submit three years of turnover certified with CA. or GST Return
- 5 The firm must submit forfeit certificate
- 6 The firm must enclose Authorised Dealer/ OEM Certificate
- 7 The firm deposit 2 % Security or EMD Rs. 13900/- amount with tender documents and supply item within a 15 days at COA Bhusawar Bharatpur.
- 8 Free Installation and warranty of 3 yr of supply of instrument
- 9 The value of the work order against this tender will be maximum 6.95 lakhs. It will be increase and decrease as per budget.
- 10 The firm should enclose last two-year Instruments & satisfactory installation report.
- 11 Payment will be released after satisfactory installation and no advance payment will be made.
- 12 The undersigned reserve the right to Reject/Accept tender without assigning any reason of thereof.
- 13 The Rate should be quoted F.O.R College of Agriculture, Bhusawar (weir) Bharatpur
- 14 Tender for purchasing of items for College of Agriculture should be mentioned on the top of envelope and should be sent in sealed envelope addressing Dean, College of Agriculture, Bhusawar Dist. Bharatpur(Rajasthan).
- 15 No advance payment will be made to the tenderer and the money will be released only after satisfactory completion of work i.e. supply, installation and verification by purchaser.
- 16 The tenderer must put his signature and stamp on every paper of tender including terms and condition
- 17 The prices should be type written clearly in ink against each items. Cutting should be avoided as erroneous and overwriting are not permissible.
- 18 Any lapse in time may lead to action against the tenderer under RTPP 2012, RTPP 2013 and other rules laid down by Rajasthan Govt. from time to time and the penalty (L.D.) will be charged.
- 19 The material should adhere to the specification provided in G- Schedule.
- 20 The computer and printer supply top five company company and brochure must be enclosed
- 21 Any other terms & conditions except cited above will be as per RTPP 2012, RTPP 2013, Rule no.68 of General Finance and Account, Raj. Govt. notification dated 19.11.2015 and other guidelines provided by state government from time to time
- 22 The firms from Rajasthan state and outside Rajasthan state which are not included in price preference status by General Finance and Audit rules of Rajasthan, while comparing the price quoted the Rajasthan sale tax/VAT will not be included and only central sale tax will be included. Which means the sale tax/VAT will not be included in price quoted by local firms while central sale tax will be included in price quoted by firms which are not in price preference status of Rajasthan Government. Liquidated damage (2.50 to 10 Percent) will be recovered as per Page 4 General finance and audit rules if the material is not supplied within time as per the following.
  - a) Lapse of one fourth period than the stipulated time – 2.50%
  - b) Lapse of one fourth periods but not half than the stipulated time – 5.00%
  - c) Lapse of half to three fourth period than the stipulated time – 7.50%
  - d) Lapse of more than three fourth period than the stipulated time – 10%



- 23 The tenderer will have to sign the "Fall clause"(Appendix J attached) stating that he will have to supply the material to other departments, corporations, boards, PSUs on the same minimum quoted rates as to the college till the contract expires.
- 24 The tenderer shall give an undertaking that his firm has not been black listed (Appendix I attached). If it is found otherwise then bid security, performance security will be seized and court case will be registered against him.
- 25 Lowest price quoted will not qualify for selection of tender but quality and desired standards will also be considered.
- 26 The product must be certified
- 27 The rates quoted must be Freight on Receipt (FOR) at College of Agriculture, Bhusawar otherwise installation, cost of packing, forwarding, freight etc. and all other charges be given. No amount other than that is quoted in financial bid will be paid.
- 28 All taxes and excise duty if any to be charged extra should be mentioned clearly
- 29 Supporting documents shall be verified with originals during the of tender process. Supporting documents may also be sought as proof. Further, verifications of documents, claims, etc., may also be done by department any time even before/during or after finalization of tender bid/process
- 30 The Bid Security amount of the successful bidder may be adjusted in performance security of the bidder
- 31 Tender will be cancelled if the security deposit or tender fee is not submitted.
- 32 Successful bidder will have to deposit performance security amount of @ 5 % of the order given to the bidder in the form of DD favoring Dean, College of Agriculture, Bhusawar. Page 5
- 33 Dean, College of Agriculture, Bhusawar reserves the right to seize in part or whole amount of Performance security, Bid Security money if the tenderer violates the terms and conditions or fails to complete any provision
- 34 The guidelines for number/figure mistakes in financial bids: The tender committee will rectify the numerical mistakes as per the following rules
- 35 If there is mistake in multiplying unit price with quantity, the unit price will be considered and corrections will be made in grand total. If committee feels that there is mistake in decimal place of unit price then grand total will be considered & corrections will be made in unit price.
  - a
  - B If there is mistake in addition and subtraction of various units then unit prices will be considered and corrections will be made in total price.
  - C If there is mistake in figures and words then the words will be considered unless there is any mistake in writing the numbers. The figures will be considered as per a) & b) listed above.
- 36 Any accident/ mishap during the execution of the job will be the responsibility of the agency concerned, which will get the necessary insurance done at their cost.

#### **Technical Bid**

- 1 There will be no exception in EMD in the bid. The bidder must submit EMD.
- 2 Installation, Commissioning and Testing of goods will be carried out completely by the supplier.
- 3 Supplier submitted the installation report supply in the any Institution last 5 year.  
Supplier/OEM are submitted the customer care and toll free no (Helpline Number) office and headquarter situated in all over India
- 4 The supplied items are expected to have the manufacturer's logo and product details embossed/ printed on it.
- 5 Department is competent to cancel the Tender without quoting any reason thereof.
- 6 After the award of contract, the bidder is expected to execute the order before the ending of financial year 2024-2025.



**Declaration by the Bidder regarding Qualification**

In relation to my/our Bid submitted to ..... for procurement of ..... in response to their Notice Inviting Bid No. .... Dated..... 1. I/We hereby declare under Section 7 of Rajasthan Transparency in Public Procurement Act, 2012, that:

1. I/We possess the necessary professional, technical, financial and managerial resources and competence required by the Bidding Document issued by the Procuring Entity;
2. I/We have fulfilled my/our obligation to pay such of the taxes payable to the Union and the State Government or any local authority as specified in the bidding document;
3. I/We are not insolvent in receivership, bankrupt or being wound up, not have my/our affairs administered by a court or a judicial officer, not have my/our business activities suspended and not the subject of legal proceedings for any of the foregoing reasons;
4. I/We do not have, and our directors and officers not have, been convicted of any criminal offence related to my/our professional conduct or the making of false statements or misrepresentations as to my/our qualifications to enter into a procurement contract within a period of three years preceding the commencement of this procurement process, or not have been otherwise disqualified pursuant to debarment proceedings;
5. I/We do not have a conflict of interest as specified in the Act, Rules and Bidding Document, which materially affects fair competition;

Date:

Place:

Name:

Designation:

Signature of Bidder



**DECLARATION BY TENDERERS**

We hereby declare that we are Bona-fide manufacturer/Authorized whole sellers/Sole distributors/Authorized Dealer Distributor/Sole Selling/Marketing Agent in the Goods/Store/equipment's/item for which we have tendered. If this declaration is found to be incorrect then without prejudice to any other action that may be taken, our security may be **forfeited** in full and the tender if any to the extent accepted may be cancelled.

**Signature of Tenderer with seal**



**DECLARATION BY TENDERERS**

I/We hereby declare that we are not blacklisted by any Govt. Department/PSU/Company from last 3 years, wherever we have supplied placement work/service unit, for supplying substandard goods/services to these units. I/We also declare that I/We are not defaulter, insolvent in receivership, bankrupt or being wound up, not have my/our affairs administered by a court or a judicial officer, not have my/our business activities suspended and not the subject of legal proceedings for any of the foregoing reasons.

Signature of Tenderer with seal

A handwritten signature in blue ink, appearing to read "A. Lundy" with a stylized flourish at the end.

**FALL CLAUSE CERTIFICATE**

This is to certify that we have offered the maximum possible discount to you in our Quotation No. \_\_\_\_\_ dated \_\_\_\_\_

The prices charged for the stores supplied under Rate Contract should under no event be higher than lowest prices at which the party sells the items of identical description to any other Govt. Organization/ PSU's/ Central Govt,/State Govt. Autonomous bodies/Central/State Universities/Central/State Educational Institutions during the period of contract failing which the "FALL CLAUSE" will be applicable. In case, if the price charged by our firm is more, purchasing will have the right to recover the excess charged amount from the subsequent/unpaid bill of the supplier.

Seal and Signature of the Tenderer

A handwritten signature in blue ink, appearing to read "A. Kundley" with a stylized flourish at the end.

[See rule 83]

Memorandum of Appeal under the Rajasthan Transparency in Public Procurement Act, 2012

Appeal No .....of .....

Before the ..... (First / Second Appellate Authority)

1. Particulars of appellant:

(i) Name of the appellant:

(ii) Official address, if any:

(iii) Residential address:

2. Name and address of the respondent(s):

(i)

(ii)

(iii)

3. Number and date of the order appealed against and name and designation of the officer / authority who passed the order (enclose copy), or a statement of a decision, action or omission of the procuring entity in contravention to the provisions of the Act by which the appellant is aggrieved: 4. If the Appellant proposes to be represented by a representative, the name and postal address of the representative:

5. Number of affidavits and documents enclosed with the appeal:

6. Grounds of appeal:

.....  
.....  
.....

..... (Supported by an affidavit)

7. Prayer:

.....  
.....  
.....

Place .....

Date .....

Appellant's Signature



## Annual Turnover

Certificate We hereby declare that the annual turnover of our firm is as under.

S.No. Financial Year Turnover ( In Lakh)

1	2021-2022
2	2022-2023
3	2023-2024

Total Turn Over

Avg. Turn Over

If this declaration is found to be incorrect then without prejudice to any other action that may be taken, our security may be forfeited in full and the tender if any to the extent accepted may be cancelled.

Signature of Tenderer with seal

Verified by C.A. with UDIN



Affidavit  
(on non-judicial stamp paper of 100/-)

I..... S/o ..... Aged..... yrs, residing at .....  
Proprietor/Partner/Director of M/s ..... Do hereby solemnly affirm and declare that

(a) My/our above noted enterprise M/s ..... Has been issued acknowledgement of Entrepreneurial Memorandum Part-II by the District Industries Center..... The acknowledgment No. is ..... Dated ..... And has been issued for manufacture of following items:

- (i)
- (ii)
- (iii)
- (iv)
- (v)
- (vi)

(b) My/our above noted acknowledgement of Entrepreneurial Memorandum Part-II has not been cancelled or withdrawn by the Industries Department and that the enterprise is regularly manufacturing the above items.

© My/our enterprise is having all the requisite plant and machinery and is fully equipped to manufacture the above noted items.

Signature of proprietor /Director  
Authorized Signatory with Rubber  
Stamp and date

Verification

I..... S/o .....Aged ..... yrs residing at ..... Proprietor / Partner/ Director of M/s ..... verify and confirm that the contents at (a), (b) and (c) above are true and correct to the best of my knowledge and nothing has been concealed there in. So, help me God.

Deponent



# **COLLEGE OF AGRICULTURE G-Schedule**

**Bhusawar: Bharatpur (Rajasthan)**

## **Specification of Computer and printer/other items under category**

S.No.	Equipment	Qty.	Specifications
1	All in One Desktop	4	Intel core i5 13420H 13 <sup>th</sup> Gen 16GB DDR-4 RAM, 512GB SSD 23.8" LED Display Full HD Window 11 professional Licensed Integrated 5 MP Web Cam 1000 Gigabit RJ45LAN, Wi-Fi 6 and Bluetooth 5 or higher, 3 yr onsite warranty Certificate FCC, CE, RoHS, UL EPEAT, Energy Star Microsoft office standard licensed and Bid Specific MAF is required The OEM must be in the top 5 IDC rated IT Equipment manufacturing in India
2	Desktop	6	<p>Monitor- 27-inch(68.5cm) FHD, 1800R Curved Monitor, VA Panel, Slim Design, AMD Free Sync, Flicker Free, HDMI, Audio Ports (LC27F390FWXXL, Black)- 1,920 x 1,080 Resolution VA Panel Monitor, The 1800R screen with its 1800mm radius of arc - Deepest screen curve for the most deeply immersive viewing experience, 60 Hz Refresh rate   4 ms response time   250cd/m2 Brightness (Typical), Aspect Ratio: 16:9   178° Horizontal and Vertical Viewing Angle, 3000:1 Contrast Ratio - Superior image quality advanced display technology, Connectivity : D-Sub Port, HDMI, Headphone, 3 Years Warranty on Product From Manufacturer</p> <p>12 Gen. Intel® Core™ i5-12400 (up to 4.4 GHz with Intel® Turbo Boost Technology, 18 MB L3 cache, 6 cores, 12 threads) 8GB DDR4-3200 MHz RAM (1 x 8 GB) 512 GB PCIe® NVMe™ M.2 SSD, 4 USB 2.0 Type-A; 1 audio-in; 1 audio-out; 1 RJ-45; HP Serial Port Adapter Realtek RTL8822CE 802.11 a/b/g/n/ac (2x2) Wi-Fi® and Bluetooth® 5 combo with wireless keyboard and mouse with MSO 3 yr onsite warranty Certificate FCC, CE, RoHS, UL EPEAT, Energy Star Microsoft office standard licensed and Bid Specific MAF is required The OEM must be in the top 5 IDC rated IT Equipment manufacturing in India</p>
3	Printer Multifunction	1	Wi Fi All-in-One Printer Duplexer with ADF and Smart Guided Button A4 Color Smart Tank All-in-One Printer, Perfect for HomePrint, Scan, Copy, ADF, WirelessPrint speed up to 23 ppm (black) and 22 ppm (color) USB, WiFi, LAN, Mobile Printing Duplex Printing
4	Printer Multifunction	1	All in one multifunction speed up to 34 ppm Black USB 2.0, LAN, WiFi, WiFi Direct, AirPrint, Mobile connect, Auto 2-sided (Duplex) printing, ADF (Automatic Document Feeder), Intuitive Buttons, 2 Line LCD Display, 256 MB Memory, 250 Sheets Paper tray capacity toner included. Yield up to 2600 pages black

*Handwritten signature*

**College of Agriculture, Bhusawar**  
**SKN Agriculture University Jobner**

Supply of Computer and printer  
Technical specification

S.No	Items	Specification	Make/Model of item/goods offered	Proof (submitted at page No.)
1	All in One Desktop	As per specification given		
2	Desktop	As per specification given		
3	Printer Multifunction	As per specification given		
4	Printer Multifunction	As per specification given		

**Signature of Tenderer with seal**



# **COLLEGE OF AGRICULTURE**

*(S.K.N. Agriculture University-Jobner)*

*Bhusawar: Bharatpur (Rajasthan)*

## **Financial Bid**

S.No.	Particulars /Items	Price All Tax /GST Included	If any
1	All in One Desktop		
2	Desktop		
3	Printer Multifunction		
4	Printer Multifunction		

*@Lundley*